



## **RULES AND REGULATIONS for the selection of a CRF/CHAR Research Award**

1. The applicant should be a licensed diagnostic radiologist practicing in Canada (less than five years since the last fellowship) or a resident/fellow in a Canadian radiology training program, and a member in good standing of the Canadian Association of Radiologists (CAR).
2. Each academic department may submit one faculty and one resident application. If necessary, the Academic Chair shall have an internal process to select one application in each category for submission to the national competition.
3. The research project must have approval from the institutional Ethics Committee (supporting documentation required) and demonstrate scientific merit.
4. A research project or plan should be an integral part of the application, including a description of the project (objectives, hypothesis, approach, research plan, and role of the applicant) not to exceed three pages.
5. A detailed budget is to be submitted with the application, indicating the amount of funding already received on this project from other parties (including supporting documentation such as a letter of financial support from the University Chair), if applicable.
6. No Matching financial support by the candidate's university department is required.
7. Travel expenses, faculty salaries, consulting expenses, institutional indirect/overhead costs, construction expenses, and secretarial or office expenses will not be funded by this program.
8. A progress report and financial report must be provided yearly to the CRF/CHAR until completion of the project.
9. Upon completion of the project, a final financial report (including original receipts) must be provided to the CRF/CHAR and any unspent funds are to be reimbursed.
10. A paper on the project must be submitted to the CAR Journal or an equivalent peer reviewed scientific journal within three years of the award being accepted; if this is not possible, the award recipient must inform the CRF/CHAR as to the reason.
11. A presentation of the work in progress or the completed project must be submitted for consideration to the Annual Scientific Meeting (ASM) Working Group for inclusion at the CAR ASM and/or to another scientific conference within two years of the award being accepted; if this is not possible, the award recipient must inform the CRF/CHAR as to the reason.
12. The CRF/CHAR are credited in any presentation or publication.

13. The applicant's *résumé* accompanying the application should include:
- Postgraduate Experience (titles and dates of appointments, institutions)
  - Honours and Awards (type and dates)
  - Publications (papers/abstracts published with titles, references, co-authors)
  - Career Goals (expected duration of research and its relevance)
  - Facilities available on site
  - Sponsors (two individuals able to assess past performance)
14. The recipient of a CRF/CHAR Research Award may apply for an award renewal once (i.e. a maximum of two cycles) by completing and submitting the CRF/CHAR Research Award renewal application and supporting documents.